

ACTION LOG			Meeting: INEOS Site Community Forum Meeting					
<b>Attendees:</b>  Janet Brown, Heath Ward Brian Howells, Heath Ward Ian Hartwell, Grange Ward John Gilbert, Mersey Ward Sydney Broxton, Mersey Ward Campbell Riley, Mersey Ward Reg Eastup, Mersey Ward Linda Redhead, Beechwood Ward Kate Cawley, Weston Point Primary School Vivien Mountford, Halton Friends of the Earth Denise Arnold, Halton Friends of the Earth PC Neil Burdekin, Runcorn Police Dick Tregea, Halton Borough Council  Tony Traynor, INEOS Chlor Roy Faragher, INEOS Chlor Bob Thompson, INEOS Chlor Roger Westwood, INEOS Chlor Ian Taylor, INEOS Chlor Colin Hopwood, INEOS Chlor Janet Ward, INEOS Chlor Andrew Littlewood, EVC Alan Leicester, INEOS Fluor Richard Longden, INEOS Fluor			<b>Date: 12<sup>th</sup> December 2002</b>  <b>Distribution: Attendees +</b>  Ken Sharratt, Runcorn Fire Station David Forster/Gwen Scott, EA Ged Philbin, INEOS Chlor John Swain, Halton Borough Council Roger Mottram, EVC Brian Porter, Palacefields Ward Tegwyn Jones, Weston Primary School Craig Welsh, INEOS Chlor		<b>Page</b>	<b>1</b>	<b>of</b>	<b>2</b>
#	ISSUE	ACTION	RESP	COMPLETION DATE				
				Due Date	Status/Comments			
1	Public complaints	Notify resident representatives of any public complaints	INEOS Chlor	From w/c 30/09/02	ONGOING			
2	Red dust offsite	INEOS Chlor to make further investigations into the presence of red dust in the residential area and report back to Forum representatives in Mersey Ward – <b>CARRIED OVER FROM PREVIOUS ACTION LOG</b>	INEOS Chlor	ASAP	On further investigation, no cause could be identified which would link this red dust to INEOS Chlor operations at Runcorn Site.			
3	News sheet distribution points	Feedback requested on the news sheet distribution points	Representatives	03/01/03	COMPLETE			
4	Tackling vandalism around Runcorn Site	Set up a sub group to agree a strategy for tackling this problem. Attendees to include: Sgt Andy Delooze (and or a representative of Runcorn Police), Head teacher of Weston Point Primary School and Weston Primary School, a representative from The Heath School, a representative from Halton Borough Council's Community Action Group and Colin Hopwood, Dave Farrow, Janet Ward and Craig Welsh from INEOS Chlor	Secretariat	ASAP	Meeting arranged for Thursday 3 <sup>rd</sup> April at INEOS Chlor offices			

5	2003 meeting dates	Representatives to complete meeting availability forms and return to Janet Ward	Representatives	03/01/03	COMPLETE
6	Members of the public attending Forum meetings	This suggestion should be reviewed in 12 months time	All	December 2003 meeting	To be carried forward to December 2003 meeting
7	TA6 quick start noise complaint	Invite Brian Howells to attend the meeting with Mr Turner to discuss the noise complaints	INEOS Chlor		COMPLETE
8	Deputy resident representative for Beechwood Ward	Invite the 3 <sup>rd</sup> place candidate in the elections to be the Beechwood deputy taking over from Norma Tinsley	Secretariat		COMPLETE
9	Contact telephone numbers on the Forum Briefing Note	Add telephone number for Brian Howells onto the next edition of the "Forum" news sheet	Communications Steering Group		This action will be complete on production of the next newsletter
10	Newsletter item	Include an article reiterating the "Go In, Stay In, Tune In" message in the next news sheet with details of how to get more copies of the Safety Advice Card	Communications Steering Group		To be discussed at March meeting
11	Availability of Safety Advice Cards	Survey Weston Village to assess how many people actually have their Safety Advice Cards	Companies		Companies will shortly be re-issuing the safety advice card to the PIZ
12	New cellrooms at Runcorn Site	Circulate the Non-Technical Summary to the group, for the new cellrooms to the group, prior to the planning application being submitted	Secretariat		Not yet available – carry forward to June 2003 meeting
13	HCBD readings on Balloon C	Ask ICI to provide John Gilbert direct, with the latest HCBD readings	Secretariat		COMPLETE
14	Green Hands contact	Pass contact details for Green Hands onto John Gilbert	Secretariat	ASAP	COMPLETE
15	The Forum news sheet	Write the Forum news sheet to cover the September and December 2002 meetings and distribute to agreed pick-up points	Communications Steering Group		To be discussed at March meeting