

ACTION LOG		Meeting: INEOS Site Community Forum Meeting							
Attendees: Janet Brown, Heath Ward Ian Hartwell, Grange Ward Sydney Broxton, Mersey Ward Campbell Riley, Mersey Ward Reg Eastup, Mersey Ward John Gilbert, Mersey Ward Brian Porter, Palacefields Ward Dick Tregaea, Halton Borough Council Cllr John Swain, Halton Borough Council		Tony Traynor, INEOS Chlor Janet Ward, INEOS Chlor Andrew Littlewood, EVC Roger Mottram, EVC Alan Leicester, INEOS Fluor Richard Longden, INEOS Fluor		Date: Thursday 11th September 2003		Page	1	of	1
				Distribution: Attendees + Brian Howells, Heath Ward Linda Redhead, Beechwood Ward Tegwyn Jones, Weston County Primary School Miss Curphy, Weston Point Primary School Craig Welsh, INEOS Chlor Roy Faragher, INEOS Chlor Bob Thompson, INEOS Chlor Jill Saunders, EVC Helen Atkinson, INEOS Fluor Ken Sharratt, Runcorn Fire Station Catherine Shaw, Environment Agency Sgt Andrew Delooze, Runcorn Police Denise Arnold, Halton Friends of the Earth					

#	ISSUE	ACTION	RESP	COMPLETION DATE	
				Due Date	Status/Comments
1	Members of the public attending forum meetings	This suggestion should be reviewed in 12 months time	ALL	December 2003 meeting	On December agenda for discussion
2	INEOS Fluor community relations	Issue outline plan as soon as it becomes available	INEOS Fluor	As soon as possible	Document available at December meeting
3	The Forum news sheet	Following discussion at the meeting, the Forum agreed that future news sheets would be written and circulated when enough material had been collected, rather than after each meeting	Communications Steering Group	Ongoing	Review at the end of each meeting
4	Mersey Crossing	Comments on the draft letter to be sent to Janet Ward	ALL	By 19 th September 2003	COMPLETE – No comments received. Letter sent. Acknowledgement received from HBC – copy available at meeting
5	Frodsham representation at the Forum	Comments on the draft proposal to be sent to Janet Ward	ALL	By 19 th September 2003	COMPLETE – No comments received. The election process will now proceed as per the proposal
6	Derelict land agenda item	This item is to be formally removed from future agendas	Secretariat	As soon as possible	COMPLETE
7	Distribution of the Forum news sheet	Any new delivery drop-off points should be given to Janet Ward	ALL	As soon as possible	COMPLETE - None received
8	Cllr John Swain	Cllr John Swain wished to make it known to the group that his nephew now works for INEOS Fluor and gave the group the chance to raise any objection. No objections were raised.	-	-	COMPLETE
9	National Grid Company compensation	Put an item on the December agenda to discuss the status of the NGC compensation case	Secretariat	December 2003 meeting	On December agenda