

---ACTION LOG		Meeting: INEOS Site Community Forum Meeting					
Attendees: Dorothy Boardman, Heath Ward Ralph Owen, Mersey Ward John Gilbert, Heath Ward Bill Rathbone, Heath Ward Linda Redhead, Beechwood Ward Ian Hartwell, Grange Ward Brian Porter, Halton Lea Ward Frank Pennington, Frodsham Ward Lionel Rimmer, Frodsham Ward PC Neil Burdekin + 1, Runcorn Police Cllr John Swain, Halton Borough Council Rupert Adams, Vale Royal Borough Council Tony Traynor, INEOS Chlor Bob Thompson, INEOS Chlor Craig Welsh, INEOS Chlor Janet Ward, INEOS Chlor Roger Westwood, INEOS Chlor Darius Richardson, INEOS Chlor Alan Leicester, INEOS Fluor Richard Longden, INEOS Fluor		Date: Tuesday 15th June 2004 Distribution: Attendees + Reg Eastup, Mersey Ward Campbell Riley, Mersey Ward Sydney Broxton, Mersey Ward Brian Howells, Heath Ward Steve Pritchard, Frodsham Ward Ken Sharratt, Runcorn Fire Station Catherine Shaw, Environment Agency Denise Arnold, Halton Friends of the Earth Gary Hemingway, EVC Roger Mottram, EVC Jill Saunders, EVC Roy Faragher, INEOS Chlor Noreen Curphey, Weston Point Primary School Tegwyn Jones, Weston County Primary School Dick Tregaea, Halton Borough Council Helen Atkinson, INEOS Fluor Ged Philbin, Union Representative		Page	1	of	1

#	ISSUE	ACTION	RESP	COMPLETION DATE	
				Due Date	Status/Comments
1	The Forum news sheet	Following discussion at the meeting, the Forum agreed that future news sheets would be written and circulated when enough material had been collected, rather than after each meeting	Communications Steering Group	Ongoing	Review at the end of each meeting
2	The Forum news sheet	News sheet to be drafted to see whether there is enough content to publish the next edition	Richard Longden	30 th July 2004	Update to be provided at September meeting
3	The Forum news sheet	Include a piece in the news sheet (when appropriate) requesting ideas from the local community for the Cheshyres Lane area once the Genesis project has been completed	Richard Longden	Ongoing	Carry forward to next meeting
4	Project Genesis	INEOS Chlor to communicate to the forum when plans for the Cheshyres Lane football field are known	Roger Westwood	Ongoing	Update to be provided at September meeting
5	Environmental/community projects	Provide the forum with a list of environmental/community projects that are being supported by the companies	INEOS Chlor, INEOS Fluor and EVC	30 th July 2004	Complete
6	Caustic spill on Picow Farm Road	Pass on the thanks of the community forum representatives to the relevant personnel involved in the clean-up operation	INEOS Chlor	30 th June 2004	Complete
7	The Forum news sheet	Recirculate the New Sheet distribution list to forum reps	Secretariat	30 th June 2004	Complete
8	The Forum news sheet	Representatives to send any feedback on the news sheet distribution list to Janet Ward	Community representatives	30 th July 2004	Complete

9	The Forum news sheet	Provide the secretariat with suggested drop off points for distribution of the news sheet in Frodsham	Frodsham community representatives	30 th July 2004	Complete
10	Community forum meeting attendees	Review the invitee list and consider how to best address regular non attendees	Secretariat	By next meeting	Letter drafted for comment at September meeting