

ACTION LOG		Meeting: INEOS Site Community Forum Meeting					
<b>Attendees:</b> Linda Redhead, Beechwood Ward Steve Pritchard, Frodsham Ward Ian Hartwell, Grange Ward Brian Howells, Heath Ward Rev'd Colin Gordon-Farleigh, Heath Ward John Gilbert, Heath Ward Sydney Broxton, Mersey Ward Campbell Riley, Mersey Ward Paula Davies, Runcorn Police Noreen Curphey, Weston Point Primary School Rev'd Beth Gardner, St John's Parish, Weston Craig Welsh, INEOS Chlor Janet Ward, INEOS Chlor Roger Westwood, INEOS Chlor Steve Yee, INEOS Chlor Richard Longden, INEOS Fluor Chris Birdsey, INEOS Vinyls Jill Wilkinson, INEOS Vinyls		<b>Date: Thursday 8<sup>th</sup> September 2005</b>  <b>Distribution: Attendees +</b> Frank Pennington, Frodsham Ward Reg Eastup, Mersey Ward Dorothy Boardman, Heath Ward Brian Porter, Halton Lea Ward Tegwyn Jones, Weston Primary School Ken Sharratt, Runcorn Fire Station Catherine Shaw, Environment Agency Denise Arnold, Halton Friends of the Earth Dick Tregaea, Halton Borough Council Rupert Adams, Vale Royal Borough Council Jon Hardman, Frodsham Weaver Vale County Primary School Cllr John Swain, Halton Borough Council Jackie Ward, Halton PCT Tony Traynor, INEOS Chlor Paul Daniels, INEOS Chlor Robert Thompson, INEOS Chlor Alan Leicester, INEOS Fluor Helen Atkinson, INEOS Fluor		Page	1	of	2

NO	ISSUE	ACTION	RESP	COMPLETION DATE	
				Due Date/Status	Comments
1	The Forum news sheet	Include a piece in the news sheet (when appropriate) requesting ideas from the local community for the Cheshyres Lane area once the Genes is project has been completed	Richard Longden	Ongoing	Carry forward to next meeting
2	The Forum news sheet	The next edition of the Forum news sheet should include articles on the following topics: <ul style="list-style-type: none"> <li>- Progress report on Project Tiger</li> <li>- Progress report on Project Genesis</li> <li>- Encouraging local residents to input into the Forum via their representatives</li> <li>- Residents questionnaire</li> </ul>	Richard Longden/ Communications Sub Group	Complete	Newsletter issued w/c 19/09/05
3	Publicising the Forum's existence	Frank Pennington to contact Ian Douglas at the Runcorn Weekly News to try one last time to get a story about the Forum in the newspaper.  If this is not forthcoming Reg Eastup to contact the Editor of the Runcorn World	Frank Pennington/Reg Eastup	Complete	Copy of article that appeared in the Runcorn Weekly News available at 26 <sup>th</sup> January meeting
4	The Forum news sheet	Issue the next edition of the Forum news sheet	Richard Longden	Complete	Newsletter issued w/c 19/09/05
5	Sale of Lawson House	How long do the current operators have left on the contract?/How long have they been managing Lawson House for?/Have they been given the option to buy the property?	Craig Welsh	Feedback at January 2006 meeting	

6	The Forum news sheet	Any comments on the draft news sheet to be sent to Janet Ward	All	Complete	No comments received – newsletter to be issued w/c 19/09/05
7	Meeting venue	NOTE - It was agreed that the venue for future forum meetings would be switched to The Heath.  Confirm the next meeting date and new venue by letter.	Secretariat	Complete	See letter dated 20 <sup>th</sup> September 2005