

ACTION LOG		Meeting: INEOS Site Community Forum Meeting					
Attendees: Reg Eastup, Mersey Ward Ian Hartwell, Grange Ward Brian Howells, Heath Ward Ron Jackson, Heath Ward Rev'd Colin Gordon-Farleigh, Heath Ward Sydney Broxton, Mersey Ward Campbell Riley, Mersey Ward Lionel Rimmer, Frodsham Ward John Verry, Runcorn Fire Station Dick Tregaea, Halton Borough Council Rev'd Beth Gardner, St John's Parish, Weston Craig Welsh, INEOS Chlor Janet Ward, INEOS Chlor Paul Daniels, INEOS Chlor Robert Thompson, INEOS Chlor Roger Westwood, INEOS Chlor Alan Leicester, INEOS Fluor Richard Longden, INEOS Fluor		Date: Thursday 26th January 2006 Distribution: Attendees + Frank Pennington, Frodsham Ward Steve Pritchard, Frodsham Ward Linda Redhead, Beechwood Ward John Gilbert, Heath Ward Dorothy Boardman, Heath Ward Noreen Curphey, Weston Point Primary School Tegwyn Jones, Weston Primary School Catherine Shaw, Environment Agency Denise Arnold, Halton Friends of the Earth Rupert Adams, Vale Royal Borough Council Jon Hardman, Frodsham Weaver Vale County Primary School Cllr John Swain, Halton Borough Council Jackie Ward, Halton PCT Paula Davies, Runcorn Police Tony Traynor, INEOS Chlor Helen Atkinson, INEOS Fluor Jill Wilkinson, INEOS Vinyls		Page	1	of	2

NO	ISSUE	ACTION	RESP	COMPLETION DATE	
				Due Date/Status	Comments
1	The Forum news sheet	Include a piece in the news sheet (when appropriate) requesting ideas from the local community for the Cheshyres Lane area once the Genesis project has been completed	Richard Longden	Ongoing	Carry forward to next meeting
2	Halton Lea ward representation	<p>Due to the sad loss of Brian Porter we are now without a permanent or deputy representative for the Halton Lea ward. All candidates who nominated themselves in the original election and who are eligible to come onto the Forum have failed to respond to the invitation.</p> <p>The Companies will provide options for how we maintain Halton Lea's representation on the Forum going forward. Details of the options will be sent by letter to representatives prior to the next meeting and an agenda item will be included for the next meeting so that a way forward can be agreed by all representatives.</p>	Companies/Secretariat	Part complete	To be discussed at April meeting
3	Sale of Lawson House	Obtain details of Morris Homes' planning application and pass on any relevant information to Community Forum representatives	Dick Tregaea/Secretariat	Complete	Details to be provided at April meeting
4	Purchase of Salt Union by INEOS Enterprises	NOTE – Issues were raised regarding the communication process for notifying Community Forum representatives of this and similar matters. Representatives will be briefed in a more timely way in future, but this is dependant on restrictions in each instance	INEOS Chlor/INEOS Fluor/INEOS Vinyls	Complete	Complete

5	Venue for future meetings	NOTE – A discussion took place and all representatives agreed that the venue for future meetings should remain at The Heath Business Park	All	Complete	Complete
6	The Forum news sheet	<p>It was agreed that there was enough content to issue the next edition of the Forum news sheet. Articles to include: business performance, gas price issues, update on the sale of Lawson House, purchase of Salt Union, update on Project Genesis and Project Tiger. Community Forum representatives were also encouraged to provide inputs.</p> <p>Produce draft newsletter and issue to representatives for comment</p> <p>Representatives to feedback any comments within 1 week of receiving the draft newsletter</p>	<p>Richard Longden</p> <p>Representatives</p>	<p>End February</p> <p>Mid March</p>	<p>Outstanding – draft to be provided at April meeting</p> <p>Outstanding</p>
7	The Forum news sheet distribution	<p>A discussion took place regarding the effectiveness of the current distribution of the Forum news sheet.</p> <p>Suggestions for any amendments to the distribution list to be sent to Janet ward</p>	Representatives	Complete	Non received
8	2006 meeting dates	Please return 2006 meeting availability forms to Janet Ward in the FREEPOST envelope provided.	All	Complete	
9	2006 meeting dates	Confirm final 2006 meeting dates to all members of the forum	Secretariat	Complete	2006 meeting dates confirmed in letter dated 7 th March 2006