

ACTION LOG			Meeting: INEOS Site Community Forum Meeting				
Attendees: Brian Howells, Heath Ward John Gilbert, Heath Ward Campbell Riley, Mersey Ward Sydney Broxton, Mersey Ward Reg Eastup, Mersey Ward Ian Hartwell, Grange Ward Steve Pritchard, Frodsham Ward Frank Pennington, Frodsham Ward Linda Redhead, Beechwood Ward Dick Tregaea, Halton Borough Council Paula Davies, Runcorn Police Janet Ward, INEOS ChlorVinyls Paul Daniels, INEOS ChlorVinyls Alan Leicester, INEOS Fluor Ron Roscher, INEOS Fluor Helen Atkinson, INEOS Fluor			Date: Thursday 13 th July 2006 Distribution: Attendees + Dorothy Boardman, Heath Ward Noreen Curphey/Chris Bain, Weston Point Primary School Tegwyn Jones, Weston Primary School Catherine Shaw, Environment Agency Denise Arnold, Halton Friends of the Earth Rupert Adams, Vale Royal Borough Council Jon Hardman, Frodsham Weaver Vale County Primary School Jackie Ward, Halton PCT John Verry, Runcorn Fire Station Rev'd Beth Gardner, St John's Parish, Weston Richard Longden, INEOS Fluor Craig Welsh, INEOS ChlorVinyls Robert Thompson, INEOS ChlorVinyls Ged Philbin, Employee Union Representative	Page	1	of	2
NO	ISSUE	ACTION	RESP	COMPLETION DATE			
				Due Date/Status	Comments		
1	The Forum news sheet	Include a piece in the news sheet (when appropriate) requesting ideas from the local community for the Cheshyres Lane area once the Genesis project has been completed.	Richard Longden	Ongoing	Carry forward to next meeting		
2	Employee Union representation at The Forum	John Gilbert enquired about the attendance of Ged Philbin, the Union Representative at future Forum meetings. Obtain a response from Ged Philbin regarding his attendance at future meetings and report back at next meeting.	Secretariat	September meeting	COMPLETE - Ged Philbin takes a very keen interest in the minutes and agendas for the meetings and will certainly attend any meeting where he can provide a valuable input		
3	Halton Lea representation at The Forum	NOTE: It was agreed by the group that due to the timings of the Halton Lea Area Forum meetings (October 2006) it would be best to wait for the next elections to secure a new representative for Halton Lea.	N/A	N/A	No action required		
4	Heath Ward representation at The Forum	Invite Ron Jackson to become a permanent member of INEOS Site Community Forum and secure a replacement deputy representative.	Secretariat	End August	COMPLETE – Ron has accepted and will be at the September meeting and Maxine Henderson has accepted the invitation to become deputy representative		
5	Cllr John Swain	Send a thank you letter on behalf of the Forum to Cllr John Swain for his commitment to the group over the last 4 years.	Secretariat	End August	COMPLETE		
6	Special visit to INEOS Chlor	NOTE: Representatives do not require further communication regarding this visit.	N/A	N/A	No action required		

7	Alternative methods of delivering The Forum newsletter	Look into the possibility of using newspaper delivery boys or scout groups to deliver The Forum newsletter in future and assess costings.	Richard Longden	September meeting	Update at September meeting
8	The Forum Newsletter	Look into the possibility of providing a mechanism that allows interested parties to register their interest in the newsletter so that an automatic e-mail can be sent each time a new version is available on the website.	Richard Longden	September meeting	Update at September meeting
9	INEOS Compounds plant at Helsby	Provide an update at the next meeting regarding the future of the INEOS Compounds plant at Helsby and whether it will be moving to Runcorn.	Paul Daniels	September meeting	Agenda item to provide an update on the current situation
10	Date of next meeting	The date of the next meeting of the INEOS Site Community Forum is confirmed as Thursday 28 th September 2006 and will take place at The Conference Centre, SOG, The Heath.			No action required