

ACTION LOG			Meeting: INEOS Site Community Forum Meeting				
<b>Attendees:</b> Frank Pennington, Frodsham Ward Steve Pritchard, Frodsham Ward Joseph Rigby, Grange Ward Dorothy Boardman, Heath Ward Ralph Owen, Mersey Ward Brian Howells, Heath Ward Glynn Williams, Heath Ward Linda Redhead, Beechwood Ward (Deputy) Ron Jackson, Heath Ward (Deputy) Catherine Shaw, Environment Agency Charlotte Sholl, Environment Agency Dick Tregoea, Halton Borough Council Andrew Plant, Halton Borough Council Craig Welsh, INEOS ChlorVinyls Ron Roscher, INEOS Fluor Paul Daniels, INEOS ChlorVinyls Jenny Doyle, INEOS ChlorVinyls Eileen Wilson-McKenzie, INEOS ChlorVinyls			<b>Date: Wednesday 24<sup>th</sup> September 2008</b>  <b>Distribution: Attendees +</b> Janet Clein, Halton Lea Ward Lionel Rimmer, Frodsham Ward (Deputy) Dr Andrew Tarr, Frodsham Ward (Deputy) Reg Eastup, Mersey Ward Sydney Broxton, Mersey Ward Keith Davies, Beechwood Ward Maxine Henderson, Mersey Ward (Deputy) John Verry, Cheshire Fire Service Paula Davies, Runcorn Police Halton Friends of the Earth Representative Cllr Steff Nelson, Halton Borough Council Rupert Adams, Vale Royal Borough Council Kate Davis, Vale Royal Borough Council Jon Hardman, Weaver Vale County Primary School Tegwyn Jones, Weston Primary School Noreen Curphey, Weston Point Primary School Chris Bayne, Weston Point Primary School Rev'd Beth Gardner, St John's Parish Weston Tony Moorcroft, INEOS ChlorVinyls Ged Philbin, INEOS ChlorVinyls Louise Calviou, INEOS ChlorVinyls Janet Ward, INEOS ChlorVinyls Alexis Beaumont, INEOS Fluor Alida Lloyd, INEOS Fluor	Page	1	of	1
NO	ISSUE	ACTION	RESP	COMPLETION DATE			
				Due Date/Status	Comments		
1	Proposed Energy from Waste Plant	Consider inviting 1 or 2 Community Forum resident representatives to an INEOS ChlorVinyls visit to an existing Energy from Waste plant in Belgium.	Ian Barlow/Project team	Ongoing/carry forward	No visit planned at present		
2	Update on INEOS	Resident representatives requested that updates on INEOS be provided at future meetings.	Richard Longden	Ongoing/carry forward	Review on a regular basis		
3	Actions from last meeting	Actions from the last meeting (26th June 2008) were accepted as complete by all representatives with the exception of actions 4 & 5 below, which have been carried over.	N/A	Complete	Complete		
4	Community Forum 'Out and About'	The Companies raised the idea of having 1 or 2 meetings per year at alternative locations to The Heath Conference Centre. The Companies agreed to collate information of possible future meeting venues and will send to resident representatives to canvass opinion.  Opinions to be shared at the next meeting in January 2009.	Secretariat	Carried over	Handouts provided at meeting		
			All representatives	Next meeting	On January 2009 Agenda		

5	Future Open Surgeries	<p>Following a vote at the April meeting, which confirmed a majority decision that future surgeries should be organised, a further discussion took place about how future surgeries should be managed and co-ordinated. The companies commitment includes:</p> <ul style="list-style-type: none"> <li>- Support to arrange the surgeries</li> <li>- Pay for the venues</li> <li>- Pay for an advert in local newspapers</li> <li>- Advertise surgeries on the ChlorVinyls website</li> <li>- Produce posters for the reps to hand out and promote the event</li> </ul> <p>Each representative should now decide whether they wish to hold an open surgery and establish possible locations then contact the Secretariat for appropriate support.</p> <p><b>As a reminder the companies will not attend Open Surgeries.</b></p>	Secretariat  All representatives	Complete  Complete	
6	INEOS Fluor SHE Performance	Ron Roscher presented the SHE Performance for INEOS Fluor and was asked to return in 6 months time to give an update.	Ron Roscher	2009 date to be confirmed	Carry forward
7	Energy From Waste Update	<p>Craig Welsh checked that everyone had received notification when permission was granted by the Government, as minuted at June meeting.</p> <p>A briefing note of the next stages will be sent to the Representatives by the end of this week.</p> <p>An Extraordinary Meeting of the INEOS Site Forum to be set up to provide further information on the project during October.</p>	Craig Welsh  Craig Welsh  Jenny Doyle	Complete  Complete  Complete	
8	Date of next meeting	The next meeting will be held on Wednesday, 28 <sup>th</sup> January 2009 at 5.30pm for a 6pm start at The Conference Centre, SOG, The Heath.	N/A	No further action required	No further action required