

ACTION LOG			Meeting: INEOS Site Community Forum Meeting					
Attendees: Sydney Broxton, Mersey Ward Brian Howells, Heath Ward Ralph Owen, Mersey Ward Keith Davies, Beechwood Ward Glynn Williams, Heath Ward Ron Jackson, Heath Ward Janet Clein, Halton Lea Ward Frank Pennington, Frodsham Ward Steve Pritchard, Frodsham Ward Lionel Rimmer, Frodsham Ward (Deputy) Tracey Rimmer, EA Paul Daniels, INEOS ChlorVinyls Janet Ward, INEOS ChlorVinyls			Date: Wednesday 30 June 2010 Distribution: Attendees + Joseph Rigby, Grange Ward Linda Redhead, Beechwood Ward (Deputy) Reg Eastup, Heath Ward (Deputy) Andrew Tarr, Frodsham Ward (Deputy) Rev'd Beth Gardner, St John's Parish Dick Tregea, Halton Borough Council Cllr Alan Lowe, Halton Borough Council Graham Aveyard, Cheshire West and Chester Council Mike Anderson, Runcorn Fire Service PCSO Iain Harrison, PCSO Georgina Griffiths, Runcorn Police Shirley Trimble, Weston Primary School Noreen Curphey, Weston Point Primary School Kerry Jarvis, Frodsham Weaver Vale Primary School Craig Welsh, INEOS ChlorVinyls Tony Moorcroft, INEOS ChlorVinyls Ged Philbin, INEOS ChlorVinyls		Page	1	of	2
NO	ISSUE	ACTION	RESP	COMPLETION DATE				
				Due Date/Status	Comments			
1	Update on INEOS	Resident representatives requested that updates on INEOS be provided at future meetings.	Secretariat	September meeting	Due to unforeseen circumstances this input has been moved to the September meeting when an input will be delivered by either Richard Longden, Tom Crotty or Paul Daniels			
2	Runcorn Site development presentation	A copy of a site development brochure is currently being produced – a copy would be provided to the group when available.	Frank Rourke	When available	Carry forward			
3	Kerling bond issue	Schedule in future agenda items as appropriate to provide updates.	Secretariat	Ongoing	Ongoing			
4	New Chair of the INEOS Site Community Forum	Only one nomination was received for the vacant post of new Chair. This nomination was Frank Pennington and following a vote Frank was duly elected as Chair for the remaining 2.5 years of this term of the INEOS Site Community Forum. Brian Howells was duly elected as Deputy Chair.	N/A N/A N/A	N/A N/A N/A	N/A N/A N/A			
5	Demolition of redundant assets programme	Paul Daniels gave a presentation on a forthcoming programme to demolish redundant assets on Runcorn Site Neighbouring residents will receive a letter giving details of the programme including working hours – 2 weeks prior to the work commencing. Copy the letter to all resident representatives for information and advise the circulation list for the letter.	N/A Janet Ward	N/A End of August	N/A			

6	Energy from Waste Local Liaison Forum	<p>The group agreed that it would be useful to receive an input on the Energy from Waste Local Liaison Forum Meeting at every INEOS Site Community Forum meeting going forward. Add an agenda item for future meetings.</p> <p>Ascertain whether it would be appropriate for Ian Barlow to attend future INEOS Site Community Forum meetings to provide an update on the Energy from Waste project or whether this responsibility lies with the resident representative now.</p>	Secretariat Secretariat	Ongoing End of August	
7	Promotion of the INEOS Site Community Forum Group	A discussion took place about ways in which the existence of the Group could be promoted amongst the local community, including a press release, newsletter etc. Following the discussion, it was agreed that an agenda item would be included for the next meeting and the Company would present some proposals on how it could support this process.	Secretariat	End of August	
8	Date of next meeting	The next meeting is scheduled for Wednesday 29 th September 5.30-6.00pm start at The Conference Centre, SOG, The Heath, Runcorn.	N/A	N/A	N/A